



**UNITED STATES DEPARTMENT OF COMMERCE**  
**The Secretary of Commerce**  
Washington, D.C. 20230

January 10, 2017

Mr. Hank Marshall  
Executive Officer  
Community and Economic Development  
City of Phoenix  
200 West Washington Street, 20th Floor  
Phoenix, AZ 85003

Dear Mr. Marshall:

I am pleased to appoint you to the Trade Promotion Coordinating Committee (TPCC) State and Federal Export Promotion Coordination Working Group. Your knowledge and views will be invaluable in working with TPCC agencies on how to strengthen export promotion coordination across Federal, state, and local governments. I appreciate your willingness to devote your time and effort to the Working Group and to execute its vision. Your appointment is effective January 1, 2017, to December 31, 2018.

Your points of contact are Mr. Pat Kirwan and Ms. Tricia Van Orden; please find their contact information below and do not hesitate to reach out with any questions. They will be in touch shortly to advise you of the date for the first Working Group meeting. Thank you again for your service.

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TPCC Secretariat  
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Tricia Van Orden  
Deputy Director  
TPCC Secretariat  
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Sincerely,

  
Penny Pritzker